



## Vacancy Announcement

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**Position Title:** Language and Culture Facilitator for Pre-Service Training (PST)

**Period of Performance:** 16 December 2019 - 07 April 2020

**Location of Job:** In Montenegro, in communities close to the border with Albania, near the city of Shkoder

**Vacancy Opening Date:** September 10<sup>th</sup>, 2019 **Vacancy End Date:** September 24<sup>th</sup>, 2019

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### **Position Summary:**

Under the supervision of the Language and Culture Coordinator the Language Cross Cultural Facilitator provides intensive Language and Intercultural training using Peace Corps curriculum and methodologies to small groups of Volunteers in training sites in Montenegro, in communities close to the border with Albania, near the city of Shkoder. Serve as on-site cross-cultural facilitators.

### **Major Duties and Responsibilities**

- Prepare and conduct lessons in Montenegrin and Albanian language for a small group (4-6) of adult Americans preparing to become Peace Corps Volunteers.
- Participate in a language teacher-training program in Albania before Volunteers arrive.
- Help with the development of language learning materials.
- Be available to help volunteers with language in their other activities in the community.
- Help Volunteers learn more about living and working in Montenegro.
- Help Volunteers better understand their experience with living in a Montenegrin host family.
- Provides support to Peace Corps Trainees in their cultural adaptation into Montenegrin communities.
- Provides input into the design of intercultural curriculum and sessions and assists in the implementation of intercultural learning tools and the assessment of Trainee progress in cultural learning

### **Mandatory Requirements**

- University degree in Language and Teaching
- At least 1 year teaching experience is a minimum requirement.
- Oral and written fluency in Montenegrin and English is required. Knowing the Albanian language is an advantage.

### **Preferable Requirements**

- Preference will be given to candidates exceeding the minimum requirements in number of years teaching experience and other relevant certificates and qualifications.
- Cross-cultural experience
- Ability to maintain clean background check.
- Willing to live in the training communities/villages or small towns
- Ability to work on Saturdays and travel to training communities
- Experience with teaching a language or demonstrate strong potential to become a good teacher
- Strong communication skills
- Good organization and time management skills
- Strong service attitude and personal integrity

### **Additional Requirements:**

- Candidate will need to pass a background/security clearance;

**TO APPLY FOR THIS POSITION:**

Applications must be submitted to the Director of Management and Operations by **COB SEPTEMBER 24<sup>th</sup>, 2019** and will include a current resume or CV, a cover letter explaining your qualifications for the position, any certificates or other documents that can demonstrate your skills and abilities; and the names and contact information of three professional references. Application packages should be submitted via email to:

[AL01-Information@peacecorps.gov](mailto:AL01-Information@peacecorps.gov)

Only applications from qualified applicants received by COB **SEPTEMBER 24<sup>th</sup>, 2019** will be considered. Only qualified candidates will be contacted for interviews. Preference may be applied to Personal Service Contractor candidates residing in Montenegro or who are citizens of Montenegro.