



U.S. PEACE CORPS – MOROCCO VACANCY ANNOUNCEMENT Language Assistant

OPEN TO:	All interested, qualified candidates
POSITION:	Language Assistant
DUTY STATION:	PST office, Meknes and Fes Regions
DATE OF ENTRY ON DUTY:	September 08, 2018 (TOT will be on 25 June)
DATE OF COMPLETION:	November 30, 2018 (CDD: Contrat à durée Déterminée)
SALARY LEVEL:	350 Dirhams per day. Food, lodging and transportation will be Provided by Peace Corps

DEADLINE FOR APPLICATIONS: Close of Business – May 28, 2018

POSITION SUMMARY

Peace Corps Morocco is a Language assistant who will be working closely with the Language and Cross-Culture Coordinator to ensure the quality of the language and culture program during Pre-Service Training (PST). Ensuring the quality of the language and culture training includes planning, monitoring and assessing the language and culture classes and sessions as well as supporting Language and Culture Facilitators (LCFs) in their skills development and the quality of their sessions at Community-Based Training (CBT).

One or more candidates may be selected from this advertisement, based on need and availability of funding

KEY DUTIES AND TASKS

Language and Culture Training Support

- Assist with organizing and coordinating all aspects of Trainee language learning and cross-cultural understanding and adjustment programs. Serves a language and cultural information resource
- Assist with creating language competencies that integrate cultural, technical, health and safety components into language curriculum in collaboration with P&T and other relevant staff.
- Create a plan to visit all CBTs, do classroom observation and provide support and feedback to LCFs.
- Regularly travel to CBTs (multiple times each week), attend language and cross-culture classes, support LCFs in lesson plans and delivery of content, and provide feedback and suggestions for improvement.
- Give presentations and facilitate sessions to trainees on language learning and cross cultural content and intercultural competence skills building
- Using experiential learning principles facilitate cross culture and intercultural competence sessions with LCFs and PCTs.
- Participate and assist in general, language and technical training activities, especially practicum activities as appropriate.

LCF Support/Skills Development

- Establish and maintain supportive relationships with all LCFs at PST to ensure that quality of language and culture training in CBTs
- Participate in the process of training new LCFs and maintain ongoing monitoring\coaching relationships with LCFs during the PST.

- Ensure that all LCFs provide lesson plans that meet PC language program module.

Trainee Assessment

- Conduct regular formal and informal meetings with PCTs about their learning to give feedback and tips for their learning process.
- Participate in the overall assessment of trainees and provide feedback to them.

Resource Development

- Help design and update the language and cultural training curricula, considering factors including adult learning principles, trainee potential to retain material, trainees learning styles, etc. and coordinate the language training schedule and activities.
- Work closely with other PST Staff and PC Staff to ensure that trainees are well equipped with language materials and resources needed for their CBT activities including homestay language, technical, safety and security.
- Identify, acquire, and develop additional language learning materials, especially materials related to technical training or practicum assignments.

Training Support

- Participate in the PST Training of Trainers (TOT)
- Help the LCC & TM train the LCFs as a group during TOT.
- Support logistics coordination at orientation, hubs and clusters throughout PST.

Required Qualifications:

- University degree required
- Fluency in English and Darija (Native Speaker)
- Minimum of 3 year of experience teaching language (language teaching to adults preferred)
- Demonstrated familiarity (through prior work or life experience) with different cultures
- Excellent teaching and facilitation skills
- Excellent communication skills in English and Arabic and ability to present in both languages
- Excellent interpersonal and cross-cultural communication skills
- Good listening and skills, especially in providing feedback
- Strong organizational and coordination skills
- Ability to act with diplomacy and tact with staff, Trainees, community members and members of government
- Ability to work independently and as part of a team
- Basic proficiency/skills with computer applications, especially use of MS Office.
- Moroccan citizenship

Desired Qualifications:

- Master's Degree, especially in language or teaching
- Teacher training experience, especially related to language learning
- Tamazight or Tashelhit language skills
- Work experience with Americans
- Driver's license and at least 6 months driving experience

For consideration, all applicants must submit a Resume (CV) together with a Cover Letter stating in detail how their education and experience fulfill the requirements of the position. **Submitted material must address each listed requirement – including Moroccan citizenship. Both Cover Letter and Resume (CV) must be type written in English and emailed by the closing deadline to (Cover Letter/Resume may also be mailed or delivered to the address below but must be received by the closing deadline for consideration.):**

hr@ma.peacecorps.gov

**2, Rue Abou Marouane Essadi, Agdal
Rabat, 10080**

Only applicants selected for interviews will be notified by telephone and/or email.

Employment is contingent on a favorable background check.

The United States Peace Corps is an Equal Opportunity Employer.