**PEACE CORPS**

Overseas Request for Quotation (RFQ) for Supplies/Services/Equipment

Date:

Peace Corps intends to offer a firm-fixed price contract for:

A Dedicated Fiber Optic Internet Connection Service plus Active Backup Connection

Interested vendors should submit a quote for the servicesas described in this RFQ.

Quotes are due by the following address by 4:00 p.m. on:

February 16, 2018

Any questions regarding the RFQ may be addressed to the same person. No phone inquiries will be accepted. Offers received after the closing date will not be accepted.

Name: Michel Sitcheu

Address: Peace Corps Cameroon Office, Mont Febe Road

Email: MSitcheu@peacecorps.gov

1. **Price/Period of Performance**:

**Supplies or Equipment**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Description | Qty | Unit Price | Total Price |
| 001 | Installation | 01 |  |  |
| 002 | Equipment | 01 |  |  |
| 003 | Monthly Recurring Charge | 01 |  |  |
| Total |  |  |  |  |

Supplier Unit Quotes shall be a Firm Fixed-Price, and inclusive of any administrative or overhead costs.

1. **Statement of Work/Specifications**

* Type of service – fiber optic connectivity
* Bandwidth 10 Mbps
* Dedicated
* IP address 01 public/static minimum
* Must conduct site survey
* Backup Solution with another technology connectivity (radio/wireless for example) switch over automatically when the main fiber connection is down (bandwidth 10 Mbps up and down)
* Trial period: 5 days

**Extended Warranties Offered by Supplier, if applicable**

**Unit Total**

**Item Description Unit/Qty Price Price**

0001

0002

1. **Location of Work**

Peace Corps Cameroon Office – Mont Febe Road

1. **Delivery Schedule**

**Delivery Date(s):**

|  |  |  |  |
| --- | --- | --- | --- |
| Item | Description | Date | Payment |
| 001 | Installation | February 26-28 |  |
| 002 | Equipment | February 28, 2018 |  |
| 003 | Recurring Charge | March 2018 |  |
|  |  |  |  |

**Delivery Location:**

POC Name: Michel Sitcheu

Mailing Address: Peace Corps Office Mont Febe Road –B.P 215 Yaounde

Phone Number: +237 677 711 113/699 444 996/222 204 348

1. **Acceptance Criteria**

Indicate how performance will be measured

Bandwidth will be measured to specifications above using Peace Corps bandwidth report and agreed public web bandwidth test

1. **Contract Terms and Conditions**

First contracts will be issued to cover March – October 2018 with possibility of renewal for one year

1. **Peace Corps Payment Schedule and Terms**

Supplier will receive payment in approximately 30 days after acceptance and receipt of valid/accurate invoice.

1. **Evaluation Factors:**

**A**ward will be made after consideration of the following factors as marked below:

\_X\_\_ Price

\_\_X\_ Delivery Timeframe

\_\_\_ Payment Terms

\_\_\_ Warranties

\_\_X\_ Past Performance/Reference Checks

\_\_\_\_ Other:

Award may be made to other than the low priced quote. The award will be made to the total quote that offers the best value in accordance with the above evaluation factors.

1. **Instructions to Vendors:**
2. Please read RFQ in its entirety including factors that will be considered in making award in Section VI.
3. Return completed RFQ by due date as follows:
   1. Fill in prices in Section II and in Section III (if applicable).
   2. Unless delivery date(s) are provided, provide delivery date(s) in Section IV.
   3. List/state any other terms or items in Section VIII not requested in the RFQ that is believed would benefit Peace Corps and would improve consideration for selection. These terms/items must not increase the prices quoted in Section B.
   4. Sign and return RFQ by required due date.
4. **Other Terms/Items Offered at No Additional Cost:**

**SUPPLIER AUTHORIZED REPSENTATIVE**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_