

MS 114 DELEGATION OF AUTHORITY

Attachment B – Contracts and Agreements Issued: December 20, 2010

By virtue of the authority vested in me as Director of the Peace Corps by § 4 (b) of the Peace Corps Act, 22 U.S.C. § 2503 (b) and Executive Order (E.O.) 12137, as amended, I hereby delegate the following authorities to the employees specified herein.

A. CONTRACTS

1. Authority to approve individual procurement requests up to \$800,000. **To “A” Delegates.**
2. Authority to approve individual procurement requests over \$800,000. **To the Chief Financial Officer.**
3. Authority to authorize, execute, amend, terminate, or administer all contracts, leases, agreements, or other procurements; and assistance instruments; and make decisions, determinations, or findings relating thereto, unless otherwise specifically delegated to another employee, and to have direct communication with the Director's Office regarding contentious procurement matters when necessary to avoid legal or ethical ramifications. See MS 732 and MS 733. **To the Chief Acquisition Officer.**
4. Authority to release or dispose of Peace Corps personal property and leased real property in their country of assignment worth up to \$50,000. See MS 511. **To Country Directors.**
5. When using other than full and open competition (sole source procurements), authority to approve and authorize the contracting officer's justification for each sole source procurement award and other determinations and findings related to such contract awards, in accordance with the Federal Acquisition Regulation Part 6.304. **To the OACM Policy and Administrative Support Manager, who shall serve as the agency's Competition Advocate pursuant to the Office of Federal Procurement Policy Act.**
6. Authority to place paid advertisements in newspapers and publications for Peace Corps purposes in accordance with Federal Acquisition Regulations 5.101(b)(4) and 5.502. See MS 732. **To Contracting Officers and those Peace Corps employees having delegated procurement authority.**
7. Authority to maintain the Peace Corps procurement system as the Senior Procurement Executive/Head of the Contracting Activity for the Peace Corps pursuant to E.O. 12931 (October 13, 1994). **To the Chief Acquisition Officer.**
8. Authority to implement E.O. 13170 (October 6, 2000), Increasing Opportunities and Access for Disadvantaged Businesses; and have direct communication with the Director's office regarding all procurement matters related to the E.O. 13170. **To the Chief Acquisition Officer.**
9. Contracting authorities that are not reserved to the Director or specifically delegated to another employee. **To the Chief Acquisition Officer.**

NOTE: All contract authorities expressed in dollar figures is the cumulative amount of authority for any contract base period plus any options periods.

B. INTERAGENCY AGREEMENTS

1. Authority to approve all interagency program agreements. **To the Chief Acquisition Officer.**
2. Authority to approve interagency fee for service and personnel detail agreements. See MS 103. **To the Chief Acquisition Officer.**
3. Authority to approve reimbursements of other government agencies. See MS 732. **To “A” Delegates.**

Aaron S. Williams
Director
December 20, 2010